

# skillpoint

## Job Instruction (JI) and Toyota Kata Workshops

-  An innovative and accelerated approach to learning
-  Hands-on, real simulated work environment
-  The keys to Standard Work and Continuous Improvement
-  TWI Institute 10-hour program certificate

SkillPoint workshops focus on intensive learning and practice of TWI Job Instruction or Toyota Kata through a 3 or 3 ½ day immersion into a simulated world of Lean and Continuous Improvement.

**World-Class Simulation:** The workshop uses the high-impact simulated production line created during the NUMMI years (joint venture between Toyota and GM). It's complex and chaotic at times, with production pressures, allowing participants to experience how the Improvement Kata and Coaching Kata or Job Instruction can be practiced in the flow of production. They learn how to think and act in a Lean and Continuous Improvement environment.

**TWI Methodology:** The workshop is structured around the proven, 10-hour TWI training methodology, ensuring a consistent, methodical process for transferring knowledge and skills. Upon successful workshop completion, participants will receive a 10-hour Toyota Kata or JI Certificate.

**Experienced Guides:** The workshop is designed and delivered through a partnership with Lean Frontiers, the TWI Institute, and the Center for Employee Development. This partnership brings experiences of focused lean training, solid instructional methodologies, and first-hand experience working with Toyota.



# Workshop Results

**SkillPoint for Toyota Kata** Workshop participants will, with confidence, be able to facilitate the application of the Improvement Kata, with a focus on coaching others in experimenting towards Target Conditions. Through collaborating as a group in applying the learned skills, they develop behavioral patterns to take back to their organizations to create a lean culture and use to solve problems.

**SkillPoint for Job Instruction** participants will leave with the skills to complete a job instruction breakdown, quickly train employees to do a job correctly, and the ability to integrate Job Instruction as the foundation to Standard Work and Kaizen. They will have hands-on experience with Lean tools and the operations of the Lean Enterprise.

## Praise from participants

“There is nothing like this anywhere else. The integration of JI and LES is inspired... The instructors on both sides clearly know their business.”

“Combination of JI and LES made for very good transfer and absorption of JI as well as exposure and practice with team boards, line balance/kaizen and working with other team members.”

“This will help standardize training across the whole company so that our employees feel more valuable and are better trained, and understand their jobs better.”

“I’ve recommended this to a co-worker. The more people in my company that use the skills learned in this workshop, the faster our company culture can change.”

**Brought to you by a creative partnership between:**



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